



## Request for Refund of Membership Fees Demande de remboursement de cotisations ou adhésions générales

The information you provide in this document is collected under the authority of s. 33 and s. 34 of the *Financial Administration Act*. It is collected for the purpose of processing your request for a refund of a membership fee further to the CBSA Corporate and Individual Membership Fees Directive.

Information may be used by the CBSA for financial reporting and program evaluation. Information may be disclosed to Public Works and Government Services Canada (Receiver General for Canada) for payment purposes.

Individuals have the right of access to and/or can request corrections of their personal information under the *Privacy Act*. The collection is described within Info Source under the Account Payable Personal Information Bank PSU 931 which is detailed at <http://www.infosource.gc.ca/emp/emp03-eng.asp#psu931>. Should you have concerns about the CBSA's handling of your personal information you have a right to file a complaint with the [Office of the Privacy Commissioner of Canada](#).

L'information fournie dans le présent formulaire a été recueillie en vertu de l'article 33 et de l'article 34 de la *Loi sur la gestion des finances publiques*. Elle est requise pour le traitement de votre demande de remboursement de cotisation conformément à la Directive concernant les cotisations individuelles et générales de l'ASFC.

Les renseignements peuvent être utilisés par l'ASFC à des fins de rapports financiers et d'évaluation de programme. Les renseignements peuvent être communiqués à Travaux publics et Services gouvernementaux Canada (Receveur Général du Canada) à des fins de paiement.

Vous avez le droit d'accéder à vos renseignements personnels et/ou d'y apporter des corrections en vertu de la *Loi sur la protection des renseignements personnels*. Les renseignements recueillis sont décrits dans l'Info Source sous le fichier de renseignements personnels comptes créditeurs POU 931 qui est détaillé sur le site <http://www.infosource.gc.ca/emp/emp03-fra.asp#pou931>. Si vous avez des préoccupations quant à la façon dont l'ASFC traite vos renseignements personnels, vous avez le droit de déposer une plainte auprès du [Commissariat à la protection de la vie privée du Canada](#).

<b>Section A</b>					
Employee's Name - Nom de l'employé				PRI - CIDP	
Membership Fee Period - Période de cotisation <b>Cotisation annuelle CPA 2017 - 2018</b>					
Paylist No. N° de liste de paye <b>36 BSF 6712</b>		Group and Level - Groupe et niveau		Branch - Direction Générale <b>Internal Audit and Program Evaluation</b>	
Professional Organization - Organisme professionnel <b>Ordre des Comptables Professionnels Agréés du Quebec</b>			Article of Collective Agreement - Article de la convention collective <b>57</b>		
<b>Section B</b>					
Description	Section 32 of the FAA Article 32 de la LGFP	Briefing Note Required Note d'information requise	Cost Centre Centre de coût	GL Account Compte de GL	Amount Montant
Membership under Collective Agreement Cotisation incluse dans une convention collective	Manager Gestionnaire	No Non	1400 200 00	74744 <sup>(1)</sup>	\$934.25
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Vice-President Vice-Président	Yes Oui		74743 <sup>(2)</sup>	
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	President Président	Yes Oui		74743 <sup>(2)</sup>	
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Minister Ministre	Yes Oui		74742 <sup>(3)</sup>	
GST or HST TPS ou TVH			44.50 + 88.77	11153	\$133.27
<b>Total amount to pay Montant total à payer</b>					<b>\$1,067.52</b>
<b>Section C</b>					
Justification					

Membership Fee Period - Période de cotisation		
Employee's Name - Nom de l'employé		PRI - CIDP
<b>Section D</b>		
<p>I, hereby request the refund of fees in the aforementioned amount, in accordance with the relevant collective agreement or the article of the Individual or Corporate Membership Directive.</p> <p>Par la présente, je demande le remboursement de cotisations au montant précité, en accord avec la convention collective pertinente ou l'article de la Directive concernant les cotisations individuelles et générales.</p>		
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">Employee Signature - Signature de l'employé</div> <div style="width: 35%;">2017-03-22</div> </div>		Date
Manager's Signature (Certified Correct) - Signature du gestionnaire (Certifié exacte)		
		Date March 22, 2017
Authorized Signature (S.34 of the FAA) - Signature autorisée (S.34 de la LGFP)		
		Date 17/03/22
To be completed by Compensation Advisor - À être complété par le conseiller(ère) en rémunération <sup>(4)(6)</sup>		
Sequence number of ENC 034 - Numéro de séquence du VCR 034	Amount paid - Montant payé	Date paid - Date payé
Authorized by Financial Officer (S.33 of the FAA) - Autorisé par l'agent financier(ère) (S.33 de la LGFP) <sup>(5)(7)</sup>		
Signature	Amount paid - Montant payé	Date paid - Date payé
<b>General Ledger (GL) Account - Compte de Grand Livre (GL)</b>		
<div style="display: flex;"> <div style="width: 45%;"> <p>(1) GL 74744: Membership fees include payments made to an accredited board, association, society or similar organization when departmental memberships are in direct support of a government program or when membership is a federal statutory requirement for individual employees to carry out the functions of their positions set out in the Collective Agreement.</p> <p>(2) GL 74743: This category includes work-related memberships that are not with professional bodies, taken out in the name of an individual or position title, where it is not possible to be held in the name of departmental library. Such memberships for example, The Press Club are not taxable when the agency is the primary beneficiary.</p> <p>(3) GL 74742: This account may be used in highly exceptional cases pursuant to the CBSA directive where the personal approval of the Minister is required for memberships in organizations that are primarily social, recreational or fraternal.</p> </div> <div style="width: 55%;"> <p>(1) Les cotisations d'adhésion comprennent les paiements effectués à un conseil accrédité, une association, une société ou autre organisation similaire lorsque les cotisations ministérielles bénéficient directement à un programme gouvernemental ou constitue une condition d'une loi fédérale que l'employé doit remplir pour exercer ses fonctions selon les conditions de la convention collective.</p> <p>(2) Ce compte inclus les adhésions liées au travail et à des organisations qui ne sont pas professionnelles et qui ont été faites au nom d'un particulier ou d'un titre de poste et ce, lorsqu'il est impossible de la faire au nom de la bibliothèque ministérielle. De telles adhésions ne sont pas imposables, par exemple l'adhésion au Cercle des journalistes, lorsque l'agence est le principal bénéficiaire.</p> <p>(3) Ce compte peut être utilisé qu'en cas très exceptionnel conformément à la directive de l'ASFC qui stipule que l'approbation personnelle du ministre est requise pour l'adhésion à des organisations à caractère social, récréatif ou fraternel.</p> </div> </div>		
<b>Instructions - Instructions</b>		
<div style="display: flex;"> <div style="width: 45%;"> <p>(4) Refund for Individual Membership under Collective Agreement: send approved request to Compensation Services to the attention of the Compensation Advisor.</p> <p>(5) Refund for Individual Membership not under Collective Agreement: send approved request to Financial Services.</p> <p>(6) Attach the claim, and proof of payment to the duly completed form. Refer to section 1 of the procedures on Corporate and Individual Membership Fees.</p> <p>(7) Attach claim, proof of payment, and a copy of the completed pre-authorization form duly authorized by the appropriate level of approval. Refer to section 2 of the procedures on Corporate and Individual Membership Fees.</p> </div> <div style="width: 55%;"> <p>(4) Remboursement des cotisations incluses dans une convention collective : Faire parvenir la demande approuvée de la cotisation incluse dans une convention collective au Service de la rémunération à l'attention du conseiller(ère) en rémunération.</p> <p>(5) Remboursement des cotisations non incluses dans une convention collective : Faire parvenir la demande approuvée au Services Financiers.</p> <p>(6) Joindre au formulaire dûment compléter de la réclamation, une preuve de paiement. Se référer à la section 1 des procédures pour les cotisations et adhésions générales.</p> <p>(7) Joindre au formulaire dûment compléter de la réclamation, une preuve de paiement ainsi qu'une copie de l'approbation préalable dûment autorisé par le niveau d'approbation approprié. Se référer à la section 2 des procédures pour les cotisations et adhésions générales.</p> </div> </div>		

**CPA**ORDRE DES COMPTABLES  
PROFESSIONNELS AGRÉÉS  
DU QUÉBEC5, Place Ville Marie, bureau 800, Montréal (Québec) H3B 2G2  
T. 514 288.3256 1 800 363.4688 Téléc. 514 843.8375  
www.cpaquebec.ca**AVIS DE COTISATION 2017-2018**

N° DE L'AVIS

N° DE MEMBRE

1305013

DATE D'ÉMISSION

2017-03-15

DESCRIPTION	MONTANT
Cotisation annuelle	905,00 \$
Contribution Office des professions (non taxable)	27,00 \$
Frais administratifs	10,00 \$
TPS : 10780 3009 RT0001	45,75 \$
TVQ : 1006163536 TQ0001	91,27 \$
<b>VOTRE COTISATION ANNUELLE (NON-REMBOURSABLE) (1)</b>	<b>1 079,02 \$</b>
<b>PROMESSE DE DON À LA FONDATION DES CPA SELON VOTRE DÉCLARATION ANNUELLE (2)</b>	<b>0,00 \$</b>
<b>TOTAL</b>	<b>1 079,02 \$</b>
<b>PAIEMENT</b>	<b>1 079,02 \$</b>
N.B. Avant le 15 mars 2017, vous devez obligatoirement vous déclarer au gestionnaire du régime d'assurance responsabilité professionnelle, ACPAI Assurance, et acquitter s'il y a lieu la prime correspondant à votre situation.	<b>SOLDE DÛ</b>
	<b>0,00 \$</b>

(1) Votre cotisation annuelle couvre la période du 1<sup>er</sup> avril 2017 au 31 mars 2018.

(2) Si vous souhaitez modifier le montant de votre don, vous n'avez qu'à ajuster votre premier versement en conséquence. Vous pouvez également en tout temps effectuer un don sur le site de la Fondation - fondation.cpaquebec.ca.

N. B. Prière de prendre connaissance au verso du consentement à la transmission de renseignements personnels à CPA Canada.

À retourner avec votre paiement.

MONTANT À PAYER		
UN VERSEMENT*	DEUX VERSEMENTS*	
	Premier	Deuxième
0,00 \$	0,00 \$	0,00 \$
CHÈQUE(S) DATÉ(S) DU (OU AVANT)		
15 mars 2017	15 mars 2017	31 mai 2017

\* Payables à l'Ordre des CPA et datés du 15 mars 2017 et, le cas échéant, du 31 mai 2017, vos chèques doivent parvenir à l'Ordre au plus tard le 15 mars 2017. Les règlements en deux versements incluent des frais d'administration de 10 \$ (plus taxes).

**SOLDE DÛ****0,00 \$****CPA**ORDRE DES COMPTABLES  
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www.cpaquebec.ca

## Consentement à la transmission de renseignements personnels à CPA Canada

En acquittant votre cotisation à l'Ordre des CPA du Québec (« CPA Québec » ou « l'Ordre »), une organisation membre de Comptables professionnels agréés du Canada (« CPA Canada »), vous devenez membre de CPA Canada. En conséquence, vous convenez que du fait de votre adhésion à l'Ordre, ce dernier peut communiquer à CPA Canada les renseignements personnels qu'il détient sur vous<sup>(1)</sup> (les « renseignements relatifs à l'adhésion »). Vous convenez en outre que CPA Canada peut recueillir, utiliser et divulguer lesdits renseignements aux fins de la gestion de votre dossier de membre de CPA Canada et de la réalisation d'analyses statistiques de son effectif, ainsi que pour vous faire bénéficier des avantages réservés aux membres (les « fins décrites »), conformément aux dispositions des lois fédérales et provinciales sur la protection des renseignements personnels et de la politique de CPA Canada sur la protection des renseignements personnels. Le dossier contenant vos renseignements personnels sera mis à la disposition des employés, sous-traitants ou mandataires autorisés de CPA Canada qui auront besoin d'y accéder aux fins décrites. Vos renseignements personnels seront principalement conservés dans une base de données électronique. Vous disposez de certains droits en ce qui a trait à l'accès aux renseignements contenus dans le dossier vous concernant et à leur correction. Afin d'exercer ces droits ou si vous avez des questions, des commentaires ou des préoccupations au sujet du présent consentement, veuillez consulter notre politique sur la protection des renseignements personnels, à l'adresse [www.cpacanada.ca](http://www.cpacanada.ca). Vous pouvez également communiquer avec nous à l'adresse [member.services@cpacanada.ca](mailto:member.services@cpacanada.ca). En tout temps, vous pouvez vous désabonner de nos listes d'envoi en cliquant sur le lien prévu à cet effet, au bas de chacun de nos courriels, ou en accédant à votre compte, à l'adresse [www.cpacanada.ca/moncompte](http://www.cpacanada.ca/moncompte).

<sup>(1)</sup> Ces renseignements ne comprennent pas les informations liées à la surveillance effectuée par l'Ordre à l'égard de l'exercice de la profession, notamment celles qui concernent la formation professionnelle, la discipline, la conciliation et l'arbitrage des comptes, l'inspection professionnelle et l'indemnisation, ainsi que le statut de membre et l'inscription au tableau de l'Ordre.





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## AVIS DE COTISATION 2017-2018

N° DE L'AVIS

N° DE MEMBRE

1305013

DATE D'ÉMISSION

2017-01-25

DESCRIPTION	MONTANT
Cotisation annuelle	905,00 \$
Contribution Office des professions (non taxable)	27,00 \$
TPS : 10780 3009 RT0001	45,25 \$
TVQ : 1006163536 TQ0001	90,27 \$
<b>VOTRE COTISATION ANNUELLE (NON-REMBOURSABLE) (1)</b>	<b>1 067,52 \$</b>
<b>PROMESSE DE DON À LA FONDATION DES CPA SELON VOTRE DÉCLARATION ANNUELLE (2)</b>	<b>0,00 \$</b>
<b>TOTAL</b>	<b>1 067,52 \$</b>
<b>PAIEMENT</b>	<b>0,00 \$</b>
<b>SOLDE DÙ</b>	<b>1 067,52 \$</b>

N.B. Avant le 15 mars 2017, vous devez obligatoirement vous déclarer au gestionnaire du régime d'assurance responsabilité professionnelle, ACPAI Assurance, et acquitter s'il y a lieu la prime correspondant à votre situation.

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N. B. Prière de prendre connaissance au verso du consentement à la transmission de renseignements personnels à CPA Canada.

À retourner avec votre paiement.

MONTANT À PAYER		
UN VERSEMENT*	DEUX VERSEMENTS*	
	Premier	Deuxième
1 067,52 \$	539,51 \$	539,51 \$
CHÈQUE(S) DATÉ(S) DU (OU AVANT)		
15 mars 2017	15 mars 2017	31 mai 2017

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**SOLDE DÙ**

**1 067,52 \$**



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## Request for Refund of Membership Fees Demande de remboursement de cotisations ou adhésions générales

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Les renseignements peuvent être utilisés par l'ASFC à des fins de rapports financiers et d'évaluation de programme. Les renseignements peuvent être communiqués à Travaux publics et Services gouvernementaux Canada (Receveur Général du Canada) à des fins de paiement.

Vous avez le droit d'accéder à vos renseignements personnels et/ou d'y apporter des corrections en vertu de la *Loi sur la protection des renseignements personnels*. Les renseignements recueillis sont décrits dans l'Info Source sous le fichier de renseignements personnels comptes créditeurs POU 931 qui est détaillé sur le site <http://www.infosource.gc.ca/emp/emp03-fra.asp#pou931>. Si vous avez des préoccupations quant à la façon dont l'ASFC traite vos renseignements personnels, vous avez le droit de déposer une plainte auprès du Commissariat à la protection de la vie privée du Canada.

<b>Section A</b>					
Employee's Name - Nom de l'employé				PRI - CIDP	
Membership Fee Period - Période de cotisation 2018-19					
Paylist No. N° de liste de paye 6712		Group and Level - Groupe et niveau		Branch - Direction Générale Internal Audit and Program Evaluation	
Professional Organization - Organisme professionnel CPA Ontario			Article of Collective Agreement - Article de la convention collective		
<b>Section B</b>					
Description	Section 32 of the FAA Article 32 de la LGFP	Briefing Note Required Note d'information requis	Cost Centre Centre de coût	GL Account Compte de GL	Amount Montant
Membership under Collective Agreement Cotisation incluse dans une convention collective	Manager Gestionnaire	No Non		74744 <sup>(1)</sup>	\$980.00
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Vice-President Vice-Président	Yes Oui		74743 <sup>(2)</sup>	
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Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Minister Ministre	Yes Oui		74742 <sup>(3)</sup>	
GST or HST TPS ou TVH				11153	\$127.40
Total amount to pay Montant total à payer					\$1,107.40
<b>Section C</b>					
Justification					

<b>Membership Fee Period - Période de cotisation</b> 2018-19		
Employee's Name - Nom de l'employé		PRI - CDDP
<b>Section D</b>		
I, hereby request the refund of fees in the aforementioned amount, in accordance with the relevant collective agreement or the article of the Individual or Corporate Membership Directive. Par la présente, je demande le remboursement de cotisations au montant précité, en accord avec la convention collective pertinente ou l'article de la Directive concernant les cotisations individuelles et générales.		
Employee Signature - Signature de l'employé		2018-05-27 Date
Manager's Signature (Certified Correct) - Signature du gestionnaire (Certifié exacte)		
		Date 05/05/18
Authorized Signature (S.34 of the FAA) - Signature autorisée (S.34 de la LGFP)		
		Date 05/10/18
To be completed by Compensation Advisor - À être complété par le conseiller(ère) en rémunération (416)		
Sequence number of ENC 034 - Numéro de séquence du VCR 034	Amount paid - Montant payé	Date paid - Date payé
Authorized by Financial Officer (S.33 of the FAA) - Autorisé par l'agent financier(ère) (S.33 de la LGFP) (416)		
Signature	Amount paid - Montant payé	Date paid - Date payé
<b>General Ledger (GL) Account - Compte de Grand Livre (GL)</b>		
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p>(1) GL 74744: Membership fees include payments made to an accredited board, association, society or similar organization when departmental memberships are in direct support of a government program or when membership is a federal statutory requirement for individual employees to carry out the functions of their positions set out in the Collective Agreement.</p> <p>(2) GL 74743: This category includes work-related memberships that are not with professional bodies, taken out in the name of an individual or position title, where it is not possible to be held in the name of departmental library. Such memberships for example, The Press Club are not taxable when the agency is the primary beneficiary.</p> <p>(3) GL 74742: This account may be used in highly exceptional cases pursuant to the CBSA directive where the personal approval of the Minister is required for memberships in organizations that are primarily social, recreational or fraternal.</p> </div> <div style="width: 48%;"> <p>(1) Les cotisations d'adhésion comprennent les paiements effectués à un conseil accrédité, une association, une société ou autre organisation similaire lorsque les cotisations ministérielles bénéficient directement à un programme gouvernemental ou constitue une condition d'une loi fédérale que l'employé doit remplir pour exercer ses fonctions selon les conditions de la convention collective.</p> <p>(2) Ce compte inclut les adhésions liées au travail et à des organisations qui ne sont pas professionnelles et qui ont été faites au nom d'un particulier ou d'un titre de poste et ce, lorsqu'il est impossible de la faire au nom de la bibliothèque ministérielle. De telles adhésions ne sont pas imposables, par exemple l'adhésion au Cercle des journalistes, lorsque l'agence est le principal bénéficiaire.</p> <p>(3) Ce compte peut être utilisé qu'en cas très exceptionnel conformément à la directive de l'ASFC qui stipule que l'approbation personnelle du ministre est requise pour l'adhésion à des organisations à caractère social, récréatif ou fraternel.</p> </div> </div>		
<b>Instructions - Instructions</b>		
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p>(4) Refund for Individual Membership under Collective Agreement: send approved request to Compensation Services to the attention of the Compensation Advisor.</p> <p>(5) Refund for Individual Membership not under Collective Agreement: send approved request to Financial Services.</p> <p>(6) Attach the claim, and proof of payment to the duly completed form. Refer to section 1 of the procedures on Corporate and Individual Membership Fees.</p> <p>(7) Attach claim, proof of payment, and a copy of the completed pre-authorization form duly authorized by the appropriate level of approval. Refer to section 2 of the procedures on Corporate and Individual Membership Fees.</p> </div> <div style="width: 48%;"> <p>(4) Remboursement des cotisations incluses dans une convention collective : Faire parvenir la demande approuvée de la cotisation incluse dans une convention collective au Service de la rémunération à l'attention du conseiller(ère) en rémunération.</p> <p>(5) Remboursement des cotisations non incluses dans une convention collective : Faire parvenir la demande approuvée au Services Financiers.</p> <p>(6) Joindre au formulaire dûment complété de la réclamation, une preuve de paiement. Se référer à la section 1 des procédures pour les cotisations et adhésions générales.</p> <p>(7) Joindre au formulaire dûment complété de la réclamation, une preuve de paiement ainsi qu'une copie de l'approbation préalable dûment autorisée par le niveau d'approbation approprié. Se référer à la section 2 des procédures pour les cotisations et adhésions générales.</p> </div> </div>		



**From:** E-xact Transactions Customer Support [noreply@hostedcheckout.com]  
**Sent:** May 24, 2018 6:27 PM  
**To:** asc\_info@rogers.com  
**Subject:** Transaction Receipt

This is the receipt for your purchase at CPA Ontario.

**Order Information**

Total Amount: CAD 1107.40

**This order is now complete. Transaction approved!**

Here is your receipt:

```
===== TRANSACTION RECORD =====
CPA ONTARIO
1100-25 YORK STREET
TORONTO, ON M5J2V5
Canada

TYPE: Purchase

ACCT: Visa $ 1,107.40 CAD

CARD NUMBER :
DATE/TIME   : 24 May 18 18:27:22
REFERENCE #  : 001 580674 M
AUTHOR. #    : 451173
TRANS. REF.  : ,IN-E45882

Approved - Thank You 000

Please retain this copy for your records.

Cardholder will pay above amount to card
issuer pursuant to cardholder agreement.
=====
```

2018-05-26



Welcome: Amritinder Singh CPA, CGA (82858991)

[LOGOUT](#)
[Click here to print](#) | [Close window](#)

CPA Ontario  
 25 York St. Suite 1100  
 Toronto, ON M5J 2V5  
 Tel: 1 800.387.0735  
 Fax: 416 204.3151  
 Email: [amd@cpaontario.ca](mailto:amd@cpaontario.ca)  
 Web: [cpaontario.ca](http://cpaontario.ca)

## AMD Invoice

				Reference Number	IN-E458822
				Terms	Due upon receipt
				Date	Apr 01, 2018
Description	Fee	Tax	Total Amount		
CPA Ontario Annual Membership Dues 04/01/2018-03/31/2019	\$580.00	\$75.40	\$655.40		
CPA Canada Annual Membership Dues 04/01/2018-03/31/2019	\$400.00	\$52.00	\$452.00		
				Subtotal	\$980.00
				GST/HST	\$127.40
				Total	\$1,107.40
				Amount Received/Credited:	\$1,107.40
				Payment Date	May 24, 2018
				Balance Due	50.00

HST# 107 508 525 RT0001

2018-05-26



## Request for Refund of Membership Fees Demande de remboursement de cotisations ou adhésions générales

The information you provide in this document is collected under the authority of s. 33 and s. 34 of the *Financial Administration Act*. It is collected for the purpose of processing your request for a refund of a membership fee further to the CBSA Corporate and Individual Membership Fees Directive.

Information may be used by the CBSA for financial reporting and program evaluation. Information may be disclosed to Public Works and Government Services Canada (Receiver General for Canada) for payment purposes.

Individuals have the right of access to and/or can request corrections of their personal information under the *Privacy Act*. The collection is described within Info Source under the Account Payable Personal Information Bank PSU 931 which is detailed at <http://www.infosource.gc.ca/emp/emp03-eng.asp#psu931>. Should you have concerns about the CBSA's handling of your personal information you have a right to file a complaint with the *Office of the Privacy Commissioner of Canada*.

L'information fournie dans le présent formulaire a été recueillie en vertu de l'article 33 et de l'article 34 de la *Loi sur la gestion des finances publiques*. Elle est requise pour le traitement de votre demande de remboursement de cotisation conformément à la Directive concernant les cotisations individuelles et générales de l'ASFC.

Les renseignements peuvent être utilisés par l'ASFC à des fins de rapports financiers et d'évaluation de programme. Les renseignements peuvent être communiqués à Travaux publics et Services gouvernementaux Canada (Receveur Général du Canada) à des fins de paiement.

Vous avez le droit d'accéder à vos renseignements personnels et/ou d'y apporter des corrections en vertu de la *Loi sur la protection des renseignements personnels*. Les renseignements recueillis sont décrits dans l'Info Source sous le fichier de renseignements personnels comptes créditeurs POU 931 qui est détaillé sur le site <http://www.infosource.gc.ca/emp/emp03-fra.asp#pou931>. Si vous avez des préoccupations quant à la façon dont l'ASFC traite vos renseignements personnels, vous avez le droit de déposer une plainte auprès du *Commissariat à la protection de la vie privée du Canada*.

### Section A

Employee's Name - Nom de l'employé		PRI - CIDP
Membership Fee Period - Période de cotisation January 1 to December 31, yearly		
Paylist No. N° de liste de paye 42000000	Group and Level - Groupe et niveau	Branch - Direction Générale IAPED
Professional Organization - Organisme professionnel ISACA		Article of Collective Agreement - Article de la convention collective



### Section B

Description	Section 32 of the FAA Article 32 de la LGFP	Briefing Note Required Note d'information requise	Cost Centre Centre de coût	GL Account Compte de GL	Amount Montant
Membership under Collective Agreement Cotisation incluse dans une convention collective	Manager Gestionnaire	No Non	318.00 US	74744 <sup>(1)</sup>	\$318.00
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Vice-President Vice-Président	Yes Oui		74743 <sup>(2)</sup>	
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	President Président	Yes Oui		74743 <sup>(2)</sup>	
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Minister Ministre	Yes Oui		74742 <sup>(3)</sup>	
GST or HST TPS ou TVH				11153	
Total amount to pay Montant total à payer					\$318.00

### Section C

#### Justification

ISACA membership fees for CISA and CGEIT certifications and ISACA Ottawa Chapter membership dues for 2019.

<b>Membership Fee Period - Période de cotisation</b>		
January 1 to December 31, 2019		
<b>Employee's Name - Nom de l'employé</b>		PRI - CIDP
<b>Section D</b>		
<p>I, hereby request the refund of fees in the aforementioned amount, in accordance with the relevant collective agreement or the article of the Individual or Corporate Membership Directive.</p> <p>Par la présente, je demande le remboursement de cotisations au montant précité, en accord avec la convention collective pertinente ou l'article de la Directive concernant les cotisations individuelles et générales.</p>		
		2018-10-01
		Date
<b>Manager's Signature (Certified Correct) - Signature du gestionnaire (Certifié exacte)</b>		
		Date 04/5/18
<b>Authorized Signature (S.34 of the FAA) - Signature autorisée (S.34 de la LGFP)</b>		
		Date 05/10/18
<b>To be completed by Compensation Advisor - À être complété par le conseiller(ère) en rémunération <sup>(4)(6)</sup></b>		
Sequence number of ENC 034 - Numéro de séquence du VCR 034	Amount paid - Montant payé	Date paid - Date payé
<b>Authorized by Financial Officer (S.33 of the FAA) - Autorisé par l'agent financier(ère) (S.33 de la LGFP) <sup>(5)(7)</sup></b>		
Signature	Amount paid - Montant payé	Date paid - Date payé
<b>General Ledger (GL) Account - Compte de Grand Livre (GL)</b>		
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p>(1) GL 74744: Membership fees include payments made to an accredited board, association, society or similar organization when departmental memberships are in direct support of a government program or when membership is a federal statutory requirement for individual employees to carry out the functions of their positions set out in the Collective Agreement.</p> <p>(2) GL 74743: This category includes work-related memberships that are not with professional bodies, taken out in the name of an individual or position title, where it is not possible to be held in the name of departmental library. Such memberships for example, The Press Club are not taxable when the agency is the primary beneficiary.</p> <p>(3) GL 74742: This account may be used in highly exceptional cases pursuant to the CBSA directive where the personal approval of the Minister is required for memberships in organizations that are primarily social, recreational or fraternal.</p> </div> <div style="width: 48%;"> <p>(1) Les cotisations d'adhésion comprennent les paiements effectués à un conseil accrédité, une association, une société ou autre organisation similaire lorsque les cotisations ministérielles bénéficient directement à un programme gouvernemental ou constitue une condition d'une loi fédérale que l'employé doit remplir pour exercer ses fonctions selon les conditions de la convention collective.</p> <p>(2) Ce compte inclut les adhésions liées au travail et à des organisations qui ne sont pas professionnelles et qui ont été faites au nom d'un particulier ou d'un titre de poste et ce, lorsqu'il est impossible de la faire au nom de la bibliothèque ministérielle. De telles adhésions ne sont pas imposables, par exemple l'adhésion au Cercle des journalistes, lorsque l'agence est le principal bénéficiaire.</p> <p>(3) Ce compte peut être utilisé qu'en cas très exceptionnel conformément à la directive de l'ASFC qui stipule que l'approbation personnelle du ministre est requise pour l'adhésion à des organisations à caractère social, récréatif ou fraternel.</p> </div> </div>		
<b>Instructions - Instructions</b>		
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p>(4) <b>Refund for Individual Membership under Collective Agreement:</b> send approved request to Compensation Services to the attention of the Compensation Advisor.</p> <p>(5) <b>Refund for Individual Membership not under Collective Agreement:</b> send approved request to Financial Services.</p> <p>(6) Attach the claim, and proof of payment to the duly completed form. Refer to section 1 of the procedures on Corporate and Individual Membership Fees.</p> <p>(7) Attach claim, proof of payment, and a copy of the completed pre-authorization form duly authorized by the appropriate level of approval. Refer to section 2 of the procedures on Corporate and Individual Membership Fees.</p> </div> <div style="width: 48%;"> <p>(4) <b>Remboursement des cotisations incluses dans une convention collective :</b> Faire parvenir la demande approuvée de la cotisation incluse dans une convention collective au Service de la rémunération à l'attention du conseiller(ère) en rémunération.</p> <p>(5) <b>Remboursement des cotisations non incluses dans une convention collective :</b> Faire parvenir la demande approuvée au Services Financiers.</p> <p>(6) Joindre au formulaire dûment compléter de la réclamation, une preuve de paiement. Se référer à la section 1 des procédures pour les cotisations et adhésions générales.</p> <p>(7) Joindre au formulaire dûment compléter de la réclamation, une preuve de paiement ainsi qu'une copie de l'approbation préalable dûment autorisé par le niveau d'approbation approprié. Se référer à la section 2 des procédures pour les cotisations et adhésions générales.</p> </div> </div>		



**Purchase | Confirmation**

This is an automatically generated email, please do not reply.

Thank you for your Order! Please print this invoice for your records.

You will receive an email confirmation of your purchase shortly.

Online payments appear on the next business day.



3701 Algonquin Road, Suite 1010  
Rolling Meadows, Illinois 60008-3105, USA  
Web site: [www.isaca.org](http://www.isaca.org)

Telephone: +1.847.253.1545  
Facsimile: +1.847.253.1443  
E-mail: [info@isaca.org](mailto:info@isaca.org)

ISACA FEIN: 23-7067291

**INVOICE****Purchase Information**

Date of Purchase: **30 Sep 2018**

Purchase Number: **2273282**  
Payment method: **Credit card**  
Order Number:  
Card Type: **MC**

\*\*\*\*\* Important Information About Your Purchase \*\*\*\*\*

**Certification Renewal Information**

CPE hours may also be required to complete your certification renewal.

You can view your current CPE reporting status and report additional CPE hours at [myCertifications](http://myCertifications)

**Renewal Payment Information**

If you see an unexpected balance due in the detailed section below

it is because of the delay in posting payments and it will be updated automatically within a 24-48 hour period.

After that, be sure to check myISACA for an updated payment confirmation.

\*\*\*\*\*

**Detail**

Code	Type	Description	Quantity	Unit Price	Extended Amount
BASIC	DUES	Basic Membership Dues through 31 Dec 2019	1	\$135.00	\$135.00
CHAPT/032	CHAPT	032-Ottawa Valley Chapter	1	\$20.00	\$20.00
CGEIT	SEC	CGEIT Fee	1	\$45.00	\$45.00
CISA	SEC	CISA Fee	1	\$45.00	\$45.00
Total:					\$245.00
Payments:					-\$245.00
Balance:					\$0.00

All fees are expressed in US dollars and all payments by credit card will be processed in US dollars.

Close Print

**From:** ISACA Certification <certification@isaca.org>  
**Sent:** October 2, 2018 02:30 AM  
**To:**  
**Subject:** ISACA Renewal Receipt - CGEIT Certification

2 October 2018

**RECEIPT \***

2019 CGEIT Maintenance Fee	US\$	45.00
Total Paid	US\$	45.00
Total Due	(PAID IN FULL) US\$	0.00

\*Membership dues payment receipt, if applicable, will be sent under separate cover.

This is to confirm your compliance with the CGEIT Continuing Education Policy and that you are certified as a CGEIT through 31 December 2019.

Following is a summary of the continuing professional education (CPE) hours you have submitted for your fixed three-year certification period, 1 January 2019 through 31 December 2021.

Your initial three-year certification period begins on 1 January 2019 and ends on 31 December 2021. You are not required to report CPE hours for 2018. However, CPE hours earned between the date of certification, 25 April 2018, and 31 December 2018 will be applied toward your 2019 CPE hour requirement.

<u>YEAR</u>	<u>MINIMUM REQUIRED</u>	<u>TOTAL SUBMITTED</u>
2019	20	12.50
2020	20	0.00
2021	20	0.00

<b>Three year minimum requirement:</b>	<b>120.00</b>
<b>Current Total:</b>	<b>12.50</b>

A minimum of 20 CPE hours are required for each cycle year and a minimum of 120 over your three-year cycle. However, we encourage you to earn at least 40 CPE hours per year in order to comply with the three-year minimum requirement. The online CPE reporting system displays your current renewal status and specific CPE reporting requirements. It also enables you to report CPE hours at any time of the year. Visit [www.isaca.org/ReportCPE](http://www.isaca.org/ReportCPE).

If you have any questions on your CGEIT certification for 2019, please contact the certification department via telephone at +1.847.660.5660 or by email at [certification@isaca.org](mailto:certification@isaca.org).

Sincerely,

CGEIT Certification Working Group

ISACA

Ref No. 1048394

**From:** ISACA Certification <certification@isaca.org>  
**Sent:** October 2, 2018 02:30 AM  
**To:**  
**Subject:** ISACA Renewal Receipt - CISA Certification

2 October 2018

**RECEIPT \***

2019 CISA Maintenance Fee	US\$	45.00
Total Paid	US\$	45.00
Total Due	(PAID IN FULL) US\$	0.00

\*Membership dues payment receipt, if applicable, will be sent under separate cover.

This is to confirm your compliance with the CISA Continuing Education Policy and that you are certified as a CISA through 31 December 2019.

Following is a summary of the continuing professional education (CPE) hours you have submitted for your fixed three-year certification period, 1 January 2018 through 31 December 2020.

Your initial three-year certification period begins on 1 January 2018 and ends on 31 December 2020. You are not required to report CPE hours for 2017. However, CPE hours earned between the date of certification, 25 October 2017, and 31 December 2017 will be applied toward your 2018 CPE hour requirement.

<u>YEAR</u>	<u>MINIMUM REQUIRED</u>	<u>TOTAL SUBMITTED</u>
2018	20	73.00
2019	20	0.00
2020	20	0.00



<b>Three year minimum requirement:</b>	<b>120.00</b>
<b>Current Total:</b>	<b>73.00</b>

A minimum of 20 CPE hours are required for each cycle year and a minimum of 120 over your three-year cycle. However, we encourage you to earn at least 40 CPE hours per year in order to comply with the three-year minimum requirement. The online CPE reporting system displays your current renewal status and specific CPE reporting requirements. It also enables you to report CPE hours at any time of the year. Visit [www.isaca.org/ReportCPE](http://www.isaca.org/ReportCPE).

If you have any questions on your CISA certification for 2019, please contact the certification department via telephone at +1.847.660.5660 or by email at [certification@isaca.org](mailto:certification@isaca.org).

Sincerely,

CISA Certification Working Group

ISACA

Ref No. 1048394



## Request for Refund of Membership Fees Demande de remboursement de cotisations ou adhésions générales

The information you provide in this document is collected under the authority of s. 33 and s. 34 of the *Financial Administration Act*. It is collected for the purpose of processing your request for a refund of a membership fee further to the CBSA Corporate and Individual Membership Fees Directive.

Information may be used by the CBSA for financial reporting and program evaluation. Information may be disclosed to Public Works and Government Services Canada (Receiver General for Canada) for payment purposes.

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L'information fournie dans le présent formulaire a été recueillie en vertu de l'article 33 et de l'article 34 de la *Loi sur la gestion des finances publiques*. Elle est requise pour le traitement de votre demande de remboursement de cotisation conformément à la Directive concernant les cotisations individuelles et générales de l'ASFC.

Les renseignements peuvent être utilisés par l'ASFC à des fins de rapports financiers et d'évaluation de programme. Les renseignements peuvent être communiqués à Travaux publics et Services gouvernementaux Canada (Receveur Général du Canada) à des fins de paiement.

Vous avez le droit d'accéder à vos renseignements personnels et/ou d'y apporter des corrections en vertu de la *Loi sur la protection des renseignements personnels*. Les renseignements recueillis sont décrits dans l'Info Source sous le fichier de renseignements personnels comptes créditeurs POU 931 qui est détaillé sur le site <http://www.infosource.gc.ca/emp/emp03-fra.asp#pou931>. Si vous avez des préoccupations quant à la façon dont l'ASFC traite vos renseignements personnels, vous avez le droit de déposer une plainte auprès du [Commissariat à la protection de la vie privée du Canada](#).

Section A					
Employee's Name - Nom de l'employé				PRI - CIDP	
Membership Fee Period - Période de cotisation					
Cotisation annuelle CPA 2018 - 2019					
Paylist No. N° de liste de paye		Group and Level - Groupe et niveau		Branch - Direction Générale	
				Internal Audit and Program Evaluation	
Professional Organization - Organisme professionnel			Article of Collective Agreement - Article de la convention collective		
Ordre des Comptables Professionnels Agréés du Québec			57		
Section B					
Description	Section 32 of the FAA Article 32 de la LGFP	Briefing Note Required Note d'information requis	Cost Centre Centre de coût	GL Account Compte de GL	Amount Montant
Membership under Collective Agreement Cotisation incluse dans une convention collective	Manager Gestionnaire	No Non		74744 <sup>(1)</sup>	
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Vice-President Vice-Président	Yes Oui		74743 <sup>(2)</sup>	
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	President Président	Yes Oui	1400 200 00	74743 <sup>(2)</sup>	\$967.00
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Minister Ministre	Yes Oui		74742 <sup>(3)</sup>	
GST or HST TPS ou TVH			47.00 + 93.76	11153	\$140.76
Total amount to pay Montant total à payer					\$1,107.76
Section C					
Justification					
Cotisation annuelle autorisée par le Président					

**CPA**ORDRE DES COMPTABLES  
PROFESSIONNELS AGRÉÉS  
DU QUÉBEC5, Place Ville Marie, bureau 800, Montréal (Québec) H3B 2G2  
T. 514 288.3256 1 800 363.4688 Téléc. 514 843.8375  
www.cpaquebec.ca**AVIS DE COTISATION 2018-2019**

N° DE L'AVIS

N° DE MEMBRE

1406051

DATE D'ÉMISSION

2018-03-17

DESCRIPTION	MONTANT
Cotisation annuelle	930,00 \$
Contribution Office des professions (non taxable)	27,00 \$
Frais administratifs	10,00 \$
TPS : 10780 3009 RT0001	47,00 \$
TVQ : 1006163536 TQ0001	93,76 \$
<b>VOTRE COTISATION ANNUELLE (NON-REMBOURSABLE) (1)</b>	<b>1 107,76 \$</b>
<b>PROMESSE DE DON À LA FONDATION DES CPA SELON VOTRE DÉCLARATION ANNUELLE (2)</b>	<b>0,00 \$</b>
<b>TOTAL</b>	<b>1 107,76 \$</b>
<b>PAIEMENT</b>	<b>( 1 107,76 \$ )</b>
N.B. Avant le 15 mars 2018, vous devez obligatoirement vous déclarer au gestionnaire du régime d'assurance responsabilité professionnelle, ACPA! Assurance, et acquitter s'il y a lieu la prime correspondant à votre situation.	<b>SOLDE DÙ</b>
	<b>0,00 \$</b>

(1) Votre cotisation annuelle couvre la période du 1<sup>er</sup> avril 2018 au 31 mars 2019.(2) Si vous souhaitez modifier le montant de votre don, vous n'avez qu'à ajuster votre premier versement en conséquence. Vous pouvez également en tout temps effectuer un don sur le site de la Fondation - [cpaquebec.ca/fondation](http://cpaquebec.ca/fondation).

N. B. Prière de prendre connaissance au verso du consentement à la transmission de renseignements personnels à CPA Canada.

À retourner avec votre paiement.



MONTANT À PAYER		
UN VERSEMENT*	DEUX VERSEMENTS*	
	Premier	Deuxième
0,00 \$	0,00 \$	0,00 \$
CHÈQUE(S) DATÉ(S) DU (OU AVANT)		
15 mars 2018	15 mars 2018	31 mai 2018

\* Payables à l'Ordre des CPA et datés du 15 mars 2018 et, le cas échéant, du 31 mai 2018, vos chèques doivent parvenir à l'Ordre au plus tard le 15 mars 2018. Les règlements en deux versements incluent des frais d'administration de 10 \$ (plus taxes).

**SOLDE DÙ****0,00 \$****CPA**ORDRE DES COMPTABLES  
PROFESSIONNELS AGRÉÉS  
DU QUÉBEC5, Place Ville Marie, bureau 800, Montréal (Québec) H3B 2G2  
T. 514 288.3256 1 800 363.4688 Téléc. 514 843.8375  
www.cpaquebec.ca

N° du paiement	Date	Mode de paiement	Montant
+ <u>390431</u>	2018-09-27	Visa	28,74 \$
+ <u>368805</u>	2018-05-31	Chèque	553,88 \$
+ <u>368804</u>	2018-03-17	Chèque	553,88 \$
+ <u>299473</u>	2017-05-31	Chèque	539,51 \$
+ <u>299472</u>	2017-03-14	Chèque	539,51 \$
+ <u>227869</u>	2016-03-14	MasterCard	1 049,62 \$
+ <u>167720</u>	2015-05-31	Chèque	522,36 \$
+ <u>174920</u>	2015-05-22	Visa	28,74 \$
+ <u>167719</u>	2015-03-18	Chèque	547,36 \$
+ <u>116184</u>	2014-07-17	Visa	28,74 \$
+ <u>102273</u>	2014-06-01	Chèque	513,34 \$
+ <u>102272</u>	2014-04-03	Chèque	548,34 \$
+ <u>35476</u>	2013-03-27	Visa	1 014,14 \$

Renseignements personnels et professionnels

Correspondance

Attestation officielle de réussite du programme national

Relevé de compte

Paiement et historique des factures

Historique des paiements



[Paiement de la cotisation](#)

[Recus](#)

[Relevé de dépenses](#)

[Vos obligations](#)

[Votre développement professionnel](#)

[Vos rôles à l'Ordre](#)

## Nous joindre

5, Place Ville Marie, bureau 800, Montréal (Québec) H3B 2G2  
[www.cpaquebec.ca](http://www.cpaquebec.ca)

[Des questions? Faites appel à notre équipe >](#)

[Vous aimeriez vous joindre à nous? Visitez notre page « Carrières à l'Ordre » >](#)

[Facebook - CPA](#)

[Facebook - Devenir CPA](#)

[LinkedIn - CPA](#)

[LinkedIn - Groupe](#)

[Twitter](#)

[Instagram](#)

[YouTube](#)

[Flickr](#)

[Commentaires](#)

[Sécurité et confidentialité](#)

[Réalisation du site](#)

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## **APPENDIX B - ANNEXE B**

### **REQUEST FOR REFUND OF MEMBERSHIP FEES AS PER COLLECTIVE AGREEMENTS DEMANDE DE REMBOURSEMENT DES COTISATIONS PROFESSIONNELLES SELON LES CONVENTIONS COLLECTIVES**

Employee's Name – Nom de l'employée			PRI – CIDP
Paylist No. – N° de liste de paye 0048	Group and Level – Groupe et niveau	Article of Collective Agreement Article de la convention collective	
Professional Organization – Organisme professionnel Association of Certified Fraud Examiners		Amount of Receipt (copy attached – including taxes) Montant de reçu (copie ci-joint – incluant les taxes) \$260.98	
Branch – Direction générale Internal Audit and Program Evaluation Directorate			
Description	Cost Centre – Centre de coût	GL Account – Compte du GL	Amount - Montant
Professional Membership Fees Cotisations de membres d'une association professionnelle	140020000		\$259.04
GST or HST TPS ou TVH			
Total			\$259.04

I, hereby request the refund of fees in the aforementioned amount, in accordance with the relevant collective agreement.  
Par la présente, je demande le remboursement de cotisations au montant précité, en accord avec la convention collective pertinente.

\_\_\_\_\_  
Employee Signature – Signature de l'employé

2020-12-22  
\_\_\_\_\_  
Date

Manager's Signature (Certified Correct) – Signature du gestionnaire (Certifié exacte)	Date
Authorized Signature (S.34 of the F.A.A.) – Signature autorisée (S.34 du L.G.F.P.)	Date
THOUIN MARIANNE Signature numérique de THOUIN MARIANNE Date : 2020.12.23 08:21:18 -05'00'	

**Send approved request to Compensation Services  
to the attention of the Compensation Advisor.**

**Faire parvenir la demande approuvée aux Services  
de la rémunération à l'attention du Conseiller(ère)  
en rémunération.**

<b>To be completed by Compensation Advisor – À être complète par le conseiller en rémunération</b>			
Sequence number of ENC 034 Numéro de sequence du VRC 034		Amount Paid – Montant Payé	Date Paid – Date Payé

**Please note that the ten (10) groups that have the  
reimbursement of professional membership fees  
included in their collective agreement are:**

**AP, AV, EB, EC, FI, LA, PA, RE, SH, SV.**

**Veillez noter que les dix (10) groupes dont le  
remboursement des cotisations professionnelles est  
inclus à leur convention collective sont:**

**AP, AV, EB, EC, FI, LA, PA, RE, SH, SV.**



## Request for Refund of Membership Fees Demande de remboursement de cotisations ou adhésions générales

The information you provide in this document is collected under the authority of s. 33 and s. 34 of the *Financial Administration Act*. It is collected for the purpose of processing your request for a refund of a membership fee further to the CBSA Corporate and Individual Membership Fees Directive.

Information may be used by the CBSA for financial reporting and program evaluation. Information may be disclosed to Public Works and Government Services Canada (Receiver General for Canada) for payment purposes.

Individuals have the right of access to and/or can request corrections of their personal information under the *Privacy Act*. The collection is described within Info Source under the Account Payable Personal Information Bank PSU 931 which is detailed at <http://www.infosource.gc.ca/emp/emp03-eng.asp#psu931>. Should you have concerns about the CBSA's handling of your personal information you have a right to file a complaint with the [Office of the Privacy Commissioner of Canada](#).

L'information fournie dans le présent formulaire a été recueillie en vertu de l'article 33 et de l'article 34 de la *Loi sur la gestion des finances publiques*. Elle est requise pour le traitement de votre demande de remboursement de cotisation conformément à la Directive concernant les cotisations individuelles et générales de l'ASFC.

Les renseignements peuvent être utilisés par l'ASFC à des fins de rapports financiers et d'évaluation de programme. Les renseignements peuvent être communiqués à Travaux publics et Services gouvernementaux Canada (Receveur Général du Canada) à des fins de paiement.

Vous avez le droit d'accéder à vos renseignements personnels et/ou d'y apporter des corrections en vertu de la *Loi sur la protection des renseignements personnels*. Les renseignements recueillis sont décrits dans l'Info Source sous le fichier de renseignements personnels comptes créditeurs POU 931 qui est détaillé sur le site <http://www.infosource.gc.ca/emp/emp03-fra.asp#pou931>. Si vous avez des préoccupations quant à la façon dont l'ASFC traite vos renseignements personnels, vous avez le droit de déposer une plainte auprès du [Commissariat à la protection de la vie privée du Canada](#).

### Section A

Employee's Name - Nom de l'employé		PRI - CIDP
Membership Fee Period - Période de cotisation January 2020 - December 2020		
Paylist No. - N° de liste de paye 6712	Group and Level - Groupe et niveau	Branch - Direction Générale Internal Audit and Program Evaluation
Professional Organization - Organisme professionnel ISACA - CISA and CGEIT	Article of Collective Agreement - Article de la convention collective N/A	

### Section B

Description	Section 32 of the FAA Article 32 de la LGFP	Briefing Note Required Note d'information requise	Cost Centre Centre de coût	GL Account Compte de GL	Amount Montant
Membership under Collective Agreement Cotisation incluse dans une convention collective	Manager Gestionnaire	No Non	14002000	74744 <sup>(1)</sup>	\$326.47
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Vice-President Vice-Président	Yes Oui		74743 <sup>(2)</sup>	
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	President Président	Yes Oui		74743 <sup>(2)</sup>	
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Minister Ministre	Yes Oui		74742 <sup>(3)</sup>	
GST or HST TPS ou TVH				11153	
Total amount to pay Montant total à payer					\$326.47

### Section C

Justification

Membership Fee Period - Période de cotisation 2020		
Employee's Name - Nom de l'employé		PRI - CIDP
<b>Section D</b>		
<p>I, hereby request the refund of fees in the aforementioned amount, in accordance with the relevant collective agreement or the article of the Individual or Corporate Membership Directive.</p> <p>Par la présente, je demande le remboursement de cotisations au montant précité, en accord avec la convention collective pertinente ou l'article de la Directive concernant les c</p>		
		<p><i>Oct 4, 2019</i></p> <p>_____</p> <p>Date</p>
Manager's Signature (Certified Correct) - Signature du gestionnaire (Certifié exacte)		
		Date
Authorized Signature (S.34 of the FAA) - Signature autorisée (S.34 de la LGFP)		
<p><i>Marianne</i></p>		Date <i>07/10/19</i>
To be completed by Compensation Advisor - À être complété par le conseiller(ère) en rémunération <sup>(4)(6)</sup>		
Sequence number of ENC 034 - Numéro de séquence du VCR 034	Amount paid - Montant payé	Date paid - Date payé
Authorized by Financial Officer (S.33 of the FAA) - Autorisé par l'agent financier(ère) (S.33 de la LGFP) <sup>(5)(7)</sup>		
Signature	Amount paid - Montant payé	Date paid - Date payé
<b>General Ledger (GL) Account - Compte de Grand Livre (GL)</b>		
<p>(1) GL 74744: Membership fees include payments made to an accredited board, association, society or similar organization when departmental memberships are in direct support of a government program or when membership is a federal statutory requirement for individual employees to carry out the functions of their positions set out in the Collective Agreement.</p> <p>(2) GL 74743: This category includes work-related memberships that are not with professional bodies, taken out in the name of an individual or position title, where it is not possible to be held in the name of departmental library. Such memberships for example, The Press Club are not taxable when the agency is the primary beneficiary.</p> <p>(3) GL 74742: This account may be used in highly exceptional cases pursuant to the CBSA directive where the personal approval of the Minister is required for memberships in organizations that are primarily social, recreational or fraternal.</p>		
<p>(1) Les cotisations d'adhésion comprennent les paiements effectués à un conseil accrédité, une association, une société ou autre organisation similaire lorsque les cotisations ministérielles bénéficient directement à un programme gouvernemental ou constitue une condition d'une loi fédérale que l'employé doit remplir pour exercer ses fonctions selon les conditions de la convention collective.</p> <p>(2) Ce compte inclus les adhésions liées au travail et à des organisations qui ne sont pas professionnelles et qui ont été faites au nom d'un particulier ou d'un titre de poste et ce, lorsqu'il est impossible de la faire au nom de la bibliothèque ministérielle. De telles adhésions ne sont pas imposables, par exemple l'adhésion au Cercle des journalistes, lorsque l'agence est le principal bénéficiaire.</p> <p>(3) Ce compte peut être utilisé qu'en cas très exceptionnel conformément à la directive de l'ASFC qui stipule que l'approbation personnelle du ministre est requise pour l'adhésion à des organisations à caractère social, récréatif ou fraternel.</p>		
<b>Instructions - Instructions</b>		
<p>(4) <b>Refund for Individual Membership under Collective Agreement:</b> send approved request to Compensation Services to the attention of the Compensation Advisor.</p> <p>(5) <b>Refund for Individual Membership not under Collective Agreement:</b> send approved request to Financial Services.</p> <p>(6) Attach the claim, and proof of payment to the duly completed form. Refer to section 1 of the procedures on Corporate and Individual Membership Fees.</p> <p>(7) Attach claim, proof of payment, and a copy of the completed pre-authorization form duly authorized by the appropriate level of approval. Refer to section 2 of the procedures on Corporate and Individual Membership Fees.</p>		
<p>(4) <b>Remboursement des cotisations incluses dans une convention collective :</b> Faire parvenir la demande approuvée de la cotisation incluse dans une convention collective au Service de la rémunération à l'attention du conseiller(ère) en rémunération.</p> <p>(5) <b>Remboursement des cotisations non incluses dans une convention collective :</b> Faire parvenir la demande approuvée au Services Financiers.</p> <p>(6) Joindre au formulaire dûment compléter de la réclamation, une preuve de paiement. Se référer à la section 1 des procédures pour les cotisations et adhésions générales.</p> <p>(7) Joindre au formulaire dûment compléter de la réclamation, une preuve de paiement ainsi qu'une copie de l'approbation préalable dûment autorisé par le niveau d'approbation approprié. Se référer à la section 2 des procédures pour les cotisations et adhésions générales.</p>		



## Request for Refund of Membership Fees Demande de remboursement de cotisations ou adhésions générales

The information you provide in this document is collected under the authority of s. 33 and s. 34 of the *Financial Administration Act*. It is collected for the purpose of processing your request for a refund of a membership fee further to the CBSA Corporate and Individual Membership Fees Directive.

Information may be used by the CBSA for financial reporting and program evaluation. Information may be disclosed to Public Works and Government Services Canada (Receiver General for Canada) for payment purposes.

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L'information fournie dans le présent formulaire a été recueillie en vertu de l'article 33 et de l'article 34 de la *Loi sur la gestion des finances publiques*. Elle est requise pour le traitement de votre demande de remboursement de cotisation conformément à la Directive concernant les cotisations individuelles et générales de l'ASFC.

Les renseignements peuvent être utilisés par l'ASFC à des fins de rapports financiers et d'évaluation de programme. Les renseignements peuvent être communiqués à Travaux publics et Services gouvernementaux Canada (Receveur Général du Canada) à des fins de paiement.

Vous avez le droit d'accéder à vos renseignements personnels et/ou d'y apporter des corrections en vertu de la *Loi sur la protection des renseignements personnels*. Les renseignements recueillis sont décrits dans l'Info Source sous le fichier de renseignements personnels comptes créditeurs POU 931 qui est détaillé sur le site <http://www.infosource.gc.ca/emp/emp03-fra.asp#pou931>. Si vous avez des préoccupations quant à la façon dont l'ASFC traite vos renseignements personnels, vous avez le droit de déposer une plainte auprès du Commissariat à la protection de la vie privée du Canada.

### Section A

Employee's Name - Nom de l'employé		PRI - CIDP
Membership Fee Period - Période de cotisation 2021		
Paylist No. N° de liste de paye	Group and Level - Groupe et niveau	Branch - Direction Générale IAPED
Professional Organization - Organisme professionnel ISACA	Article of Collective Agreement - Article de la convention collective PSAC - PA - Article 60 of collective agreement	

### Section B

Description	Section 32 of the FAA Article 32 de la LGFP	Briefing Note Required Note d'information requis	Cost Centre Centre de coût	GL Account Compte de GL	Amount Montant
Membership under Collective Agreement Cotisation incluse dans une convention collective	Manager Gestionnaire	No Non		74744 <sup>(1)</sup>	\$258.90
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Vice-President Vice-Président	Yes Oui		74743 <sup>(2)</sup>	
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	President Président	Yes Oui		74743 <sup>(2)</sup>	
Membership not under Collective Agreement Cotisation non incluse dans une convention collective	Minister Ministre	Yes Oui		74742 <sup>(3)</sup>	
GST or HST TPS ou TVH				11153	
Total amount to pay Montant total à payer					\$258.90

### Section C

Justification Annual membership fee to professional institution in order to maintain professional designation.  PA collective agreement, clause 60.01: The Employer shall reimburse an employee for the payment of membership or registration fees to an organization or governing body when the payment of such fees is a requirement for the continuation of the performance of the duties of the employee's position.
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Membership Fee Period - Période de cotisation <b>2021</b>		
Employee's Name - Nom de l'employé		PRI - CIDP

**Section D**

I, hereby request the refund of fees in the aforementioned amount, in accordance with the relevant collective agreement or the article of the Individual or Corporate Membership Directive.  
 Par la présente, je demande le remboursement de cotisations au montant précité, en accord avec la convention collective pertinente ou l'article de la Directive concernant les cotisations individuelles et générales.

Employee Signature - Signature de l'employé

2021-01-18  
Date

**Manager's Signature (Certified Correct) - Signature du gestionnaire (Certifié exacte)**

Date APPROVED  
By lzt524 at 8:30 am, Jan 20, 2021

**Authorized Signature (S.34 of the FAA) - Signature autorisée (S.34 de la LGFP)**

Date **2021-01-21**

**To be completed by Compensation Advisor - À être complété par le conseiller(ère) en rémunération (4)(6)**

Sequence number of ENC 034 - Numéro de séquence du VCR 034	Amount paid - Montant payé	Date paid - Date payé
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**Authorized by Financial Officer (S.33 of the FAA) - Autorisé par l'agent financier(ère) (S.33 de la LGFP) (5)(7)**

Signature	Amount paid - Montant payé	Date paid - Date payé
-----------	----------------------------	-----------------------

**General Ledger (GL) Account - Compte de Grand Livre (GL)**

<p>(1) GL 74744: Membership fees include payments made to an accredited board, association, society or similar organization when departmental memberships are in direct support of a government program or when membership is a federal statutory requirement for individual employees to carry out the functions of their positions set out in the Collective Agreement.</p> <p>(2) GL 74743: This category includes work-related memberships that are not with professional bodies, taken out in the name of an individual or position title, where it is not possible to be held in the name of departmental library. Such memberships for example, The Press Club are not taxable when the agency is the primary beneficiary.</p> <p>(3) GL 74742: This account may be used in highly exceptional cases pursuant to the CBSA directive where the personal approval of the Minister is required for memberships in organizations that are primarily social, recreational or fraternal.</p>	<p>(1) Les cotisations d'adhésion comprennent les paiements effectués à un conseil accrédité, une association, une société ou autre organisation similaire lorsque les cotisations ministérielles bénéficient directement à un programme gouvernemental ou constitue une condition d'une loi fédérale que l'employé doit remplir pour exercer ses fonctions selon les conditions de la convention collective.</p> <p>(2) Ce compte inclut les adhésions liées au travail et à des organisations qui ne sont pas professionnelles et qui ont été faites au nom d'un particulier ou d'un titre de poste et ce, lorsqu'il est impossible de la faire au nom de la bibliothèque ministérielle. De telles adhésions ne sont pas imposables, par exemple l'adhésion au Cercle des journalistes, lorsque l'agence est le principal bénéficiaire.</p> <p>(3) Ce compte peut être utilisé qu'en cas très exceptionnel conformément à la directive de l'ASFC qui stipule que l'approbation personnelle du ministre est requise pour l'adhésion à des organisations à caractère social, récréatif ou fraternel.</p>
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**Instructions - Instructions**

<p>(4) <b>Refund for Individual Membership under Collective Agreement:</b> send approved request to Compensation Services to the attention of the Compensation Advisor.</p> <p>(5) <b>Refund for Individual Membership not under Collective Agreement:</b> send approved request to Financial Services.</p> <p>(6) Attach the claim, and proof of payment to the duly completed form. Refer to section 1 of the procedures on Corporate and Individual Membership Fees.</p> <p>(7) Attach claim, proof of payment, and a copy of the completed pre-authorization form duly authorized by the appropriate level of approval. Refer to section 2 of the procedures on Corporate and Individual Membership Fees.</p>	<p>(4) <b>Remboursement des cotisations incluses dans une convention collective :</b> Faire parvenir la demande approuvée de la cotisation incluse dans une convention collective au Service de la rémunération à l'attention du conseiller(ère) en rémunération.</p> <p>(5) <b>Remboursement des cotisations non incluses dans une convention collective :</b> Faire parvenir la demande approuvée au Services Financiers.</p> <p>(6) Joindre au formulaire dûment compléter de la réclamation, une preuve de paiement. Se référer à la section 1 des procédures pour les cotisations et adhésions générales.</p> <p>(7) Joindre au formulaire dûment compléter de la réclamation, une preuve de paiement ainsi qu'une copie de l'approbation préalable dûment autorisé par le niveau d'approbation approprié. Se référer à la section 2 des procédures pour les cotisations et adhésions générales.</p>
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**From:** [noreply@salesforce.com](mailto:noreply@salesforce.com) on behalf of [ACFE Member Services](#)


**Sent:** December 22, 2020 01:49 PM

**To:**

**Subject:** ACFE - Order Confirmation



**Thank you for shopping with the ACFE!**

This message is confirmation of your recent order with ACFE. If your order contains a digital product, it may take up to 30 minutes to access the product link in your transactions history. For invoices or payment receipts, [log in](#) to the ACFE website, go to the **My Transactions** tab and click on the  icon in the **Actions column**.

**Date:** 2020-12-22  
**Invoice #:** INV02863081

**Total:** \$195.00  
**Subtotal:** \$195.00  
**Sales Tax:** \$0.00  
**Payment Amount:** \$195.00  
**Balance:** \$0.00

**Bill To:**

Customer	Qty	Item	Price
	1.0	Associate Annual Membership	\$195.00

Should you have any questions, please contact our Member Services department.

(800)-245-3321 (US)  
 +1 (512)-478-9000 (International)  
 Representatives available Monday – Friday 7:30 AM to 6:00 PM, Central Time  
[memberservices@ACFE.com](mailto:memberservices@ACFE.com)

We look forward to serving you again in the future!





For action

## **CBSA'S 2020-2021 ANNUAL CORPORATE AND INDIVIDUAL MEMBERSHIP FEES**

For the President

### **ISSUE**

To request your approval to pay Canada Border Services Agency's (CBSA) annual Corporate and Individual Membership fees in accordance with the CBSA Delegation of Financial Signing Authorities (DFSA) Matrix and the accompanying Supporting Notes to the DFSA. Please note that CBSA's DFSA Membership Fees delegation is consistent with that of the Public Safety Canada Portfolio.

### **BACKGROUND**

In accordance with the *Financial Administration Act (FAA) Section 32* as indicated on the CBSA DFSA Matrix and in the Supporting Notes to the DFSA, the CBSA President has full authority to approve Corporate Membership and Individual Membership fees.

A corporate membership is a membership held in the name of the Agency and benefits or supports a CBSA program or its administration through the provision of specialized industry information and knowledge sharing with a professional network or as a path for contact by a segment of the public most concerned with the Agency's operations. This type of membership is not part of the collective agreements of employees, nor is it specifically required by an employee to carry out his or her work activities. An individual membership is a membership held in the name of an employee even though the benefits gained apply to the CBSA in the same capacity as for a corporate membership.

### **CONSIDERATIONS**

To avoid repetitive submissions of payment authorization of each membership fee, the regional and head quarter organizations were asked to submit their lists of corporate and individual memberships for the fiscal year 2020-2021. The total estimated cost of the consolidated list of Membership Fees planned for fiscal year 2020-2021 is \$133,244 for 544 employees, compared to \$55,887 for 283 employees from fiscal year 2019-2020 (Attachments 1 & 2). The increase of \$77,357 can mainly be attributed to:

- An increase in the individual professional memberships for Chemists in the current year's exercise, as opposed to a standalone briefing note approved two years ago - \$20,487
- The inclusion of the corporate membership for the Public Policy Forum in the current year's exercise, as opposed to a standalone briefing note to President last year - \$17,000
- An increase in individual professional memberships for the Bar Association of Quebec for the Agency's lawyers - \$6,300
- An increase in the Chartered Professional Accountant (CPA) & Certified Public Accountant (CPA) designations for individuals not covered under a collective agreement - \$6,039
- The inclusion of executive memberships for the Chartered Institute of Public Finance Accountancy (CIPFA) not covered under a collective agreement - \$3,074
- New and additional individual memberships for the forensic investigators group including:
  - International Association of Computer Investigative Specialists (IACIS) - \$3,150
  - American Board of Forensic Document Examiners (ABFDE) - \$3,150
  - Canadian Police Canine Association (CPCA) - \$2,685
  - High Technology Crime Investigation Association (HTCIA) - \$2,600
  - American Society of Questioned Document Examiners (ASQDE) - \$2,340
  - Canadian Society of Forensic Science (CSFS) - \$1,500

The consolidated list of both Corporate and Individual Membership Fees is being presented for your blanket membership approval authority in the attached 2020-2021 National Corporate and Individual Membership Fees report (Attachment 1). The combined submission has been reviewed by the Finance and Corporate Management Branch Financial Policy team to ensure consistency with the legislation and the related Treasury Board and CBSA Financial Policies.

Your approval authority of the membership fees under *FAA Section 32* is required prior to payment of the membership fees. Upon receipt of your approval, the delegated financial managers can provide approval under *FAA Section 34* for the payment of Corporate and Individual Membership Fees as required.

## RECOMMENDATION

It is recommended that you approve the list of Corporate and Individual Membership fees so that employees may continue to effectively perform their work requirements in support of the Agency's Mission and Commitment to Service Excellence.

### President's response

I approve ☒

I do not approve ☐



April 1<sup>st</sup>, 2020

\_\_\_\_\_  
John Ossowski

\_\_\_\_\_  
Date

### ATTACHMENT(S)

1. CBSA's 2020-21 Annual Corporate and Individual Membership Fees Report
  - a. Annual Corporate and Individual Membership Fees Report (Summary list of organizations) – Tab 1
  - b. Annual Corporate and Individual Membership Fees Report (by Branch and Region) – Tab 2
  - c. Annual Corporate and Individual Membership Fees Report (Detailed list with justifications) – Tab 3
2. CBSA's 2019-20 Annual Corporate and Individual Membership Fees Report approved by the President

**Approved by:**

**Vice-President:** Jonathan Moor, 613-948-8604, **E-mail approval attached 2020-03-30**

**Director General:** Jimmy Fecteau, 343-291-5684

**Director:** France Vanier, 343-291-5760

**Author:** Helen Zajda

**Date:**

BRANCH	Region	Type of Membership	Name of Organization	# of Employees	Cost of Membership Fees
IAEPD	NHQ	Individual	Canadian Evaluation Society (CES)	14	3,085
			Chartered Professional Accountants (CPA)	7	7,610
			Information Systems Audit and Control Association (CISA)	2	830
IAEPD Total				23	11,525
Grand Total				23	11,525

Attachment 1c: CBSA's 2020-2021 Membership Fee National Report / Rapport national sur les cotisations de 2020-2021 de l'ASFC

BRANCHE	Region / Région	Cost Centre / Centre de coût	Name of Employee / Nom de l'employé	Corporate or Individual Membership / Cotisations individuelles ou générales *	Fiscal Year / Exercice	Name of Organization / Nom de l'organisation	Annual Costs / Cotisations annuelles	Justification / Justification ***
IAEPD	NHQ	1400-300-00		Individual	2020-2021	Canadian Evaluation Society (CES)	220	<p>Annual membership provides employees in the evaluation function with access to the latest knowledge and professional development tools (on key aspects of evaluation, such as the development of surveys and logic models). All learning opportunities are aligned with the established competencies for Canadian evaluators, ensuring that they are up-to-date on the latest developments which translates into better results evaluating the effectiveness and efficiency of CBSA programs. The Agency's evaluation function is currently experiencing a shortage of staff. Efforts to strengthen the evaluation function remain a priority for the organization. It is important to incentivise employees to the field and one approach is to cover the cost of professional membership which guarantees continuing learning in a highly technical field.</p> <p>Having a Credentialed Evaluator (CE) designation provides management in the evaluation function with the assurances that evaluators have the necessary experience, knowledge and competencies to carry out evaluations in support of the requirements of the Treasury Board Policy on Results. Currently the cost is prohibitive to employees which acts as a disincentive for them to undergo the designation process. The designation supports professionalization efforts by defining, recognizing, and promoting the practice of ethical, high quality and competent evaluation in Canada and strengthens the evaluation function in all levels of government.</p>
IAEPD	NHQ	1400-300-00		Individual	2020-2021	Canadian Evaluation Society (CES)	220	<p>Annual membership provides employees in the evaluation function with access to the latest knowledge and professional development tools (on key aspects of evaluation, such as the development of surveys and logic models). All learning opportunities are aligned with the established competencies for Canadian evaluators, ensuring that they are up-to-date on the latest developments which translates into better results evaluating the effectiveness and efficiency of CBSA programs. The Agency's evaluation function is currently experiencing a shortage of staff. Efforts to strengthen the evaluation function remain a priority for the organization. It is important to incentivise employees to the field and one approach is to cover the cost of professional membership which guarantees continuing learning in a highly technical field.</p> <p>Having a Credentialed Evaluator (CE) designation provides management in the evaluation function with the assurances that evaluators have the necessary experience, knowledge and competencies to carry out evaluations in support of the requirements of the Treasury Board Policy on Results. Currently the cost is prohibitive to employees which acts as a disincentive for them to undergo the designation process. The designation supports professionalization efforts by defining, recognizing, and promoting the practice of ethical, high quality and competent evaluation in Canada and strengthens the evaluation function in all levels of government.</p>

IAEPD	NHQ	1400-300-01		Individual	2020-2021	Canadian Evaluation Society (CES)	220	<p>Annual membership provides employees in the evaluation function with access to the latest knowledge and professional development tools (on key aspects of evaluation, such as the development of surveys and logic models). All learning opportunities are aligned with the established competencies for Canadian evaluators, ensuring that they are up-to-date on the latest developments which translates into better results evaluating the effectiveness and efficiency of CBSA programs. The Agency's evaluation function is currently experiencing a shortage of staff. Efforts to strengthen the evaluation function remain a priority for the organization. It is important to incentivise employees to the field and one approach is to cover the cost of professional membership which guarantees continuing learning in a highly technical field.</p> <p>Having a Credentialed Evaluator (CE) designation provides management in the evaluation function with the assurances that evaluators have the necessary experience, knowledge and competencies to carry out evaluations in support of the requirements of the Treasury Board Policy on Results. Currently the cost is prohibitive to employees which acts as a disincentive for them to undergo the designation process. The designation supports professionalization efforts by defining, recognizing, and promoting the practice of ethical, high quality and competent evaluation in Canada and strengthens the evaluation function in all levels of government.</p>
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IAEPO	NHQ	1400-300-00		Individual	2020-2021	Canadian Evaluation Society (CES)	220	<p>Annual membership provides employees in the evaluation function with access to the latest knowledge and professional development tools (on key aspects of evaluation, such as the development of surveys and logic models). All learning opportunities are aligned with the established competencies for Canadian evaluators, ensuring that they are up-to-date on the latest developments which translates into better results evaluating the effectiveness and efficiency of CBSA programs. The Agency's evaluation function is currently experiencing a shortage of staff. Efforts to strengthen the evaluation function remain a priority for the organization. It is important to incentivise employees to the field and one approach is to cover the cost of professional membership which guarantees continuing learning in a highly technical field.</p> <p>Having a Credentialed Evaluator (CE) designation provides management in the evaluation function with the assurances that evaluators have the necessary experience, knowledge and competencies to carry out evaluations in support of the requirements of the Treasury Board Policy on Results. Currently the cost is prohibitive to employees which acts as a disincentive for them to undergo the designation process. The designation supports professionalization efforts by defining, recognizing, and promoting the practice of ethical, high quality and competent evaluation in Canada and strengthens the evaluation function in all levels of government.</p>
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IAEPD	NHQ	1400-200-00		Individual	2020-2021	Chartered Professional Accountants (CPA)	980	<p>As per article 58 in the AS Collective Agreement, clause 59.01, the employer shall reimburse an employee for the payment of membership or registration fees to an organization or governing body when the payment of such fees is a requirement for the continuation of the performance of the duties of the employee's position.</p> <p>CMA is considered an asset for the profession of internal auditing and contributes to expertise in a key subject matter.</p>

IAEPD	NHQ	1400-200-00		Individual	2020-2021	Chartered Professional Accountants (CPA)	980	As per article 58 in the AS Collective Agreement, clause 59.01, the employer shall reimburse an employee for the payment of membership or registration fees to an organization or governing body when the payment of such fees is a requirement for the continuation of the performance of the duties of the employee's position. CMA is considered an asset for the profession of internal auditing and contributes to expertise in a key subject matter.
IAEPD	NHQ	1400-200-00		Individual	2020-2021	Chartered Professional Accountants (CPA)	980	Corporate Membership Refund - CMA / per article 53 in the FI Collective Agreement, the Employer shall reimburse annual fees paid to one of the associations referred to in clause 53.02 for employees pursuing a formal study program to obtain a professional accounting designation (CPA, CA, CMA or CGA.)  CMA is considered an asset for the profession of internal auditing and contributes to expertise in a key subject matter.
IAEPD	NHQ	1400-200-00		Individual	2020-2021	Chartered Professional Accountants (CPA)	980	As per article 58 in the AS Collective Agreement, clause 59.01, the employer shall reimburse an employee for the payment of membership or registration fees to an organization or governing body when the payment of such fees is a requirement for the continuation of the performance of the duties of the employee's position. CMA is considered an asset for the profession of internal auditing and contributes to expertise in a key subject matter.
IAEPD	NHQ	1400-100-00		Individual	2020-2021	Chartered Professional Accountants (CPA)	1,107	As per article 58 in the AS Collective Agreement, clause 59.01, the employer shall reimburse an employee for the payment of membership or registration fees to an organization or governing body when the payment of such fees is a requirement for the continuation of the performance of the duties of the employee's position. CMA is considered an asset for the profession of internal auditing and contributes to expertise in a key subject matter.
IAEPD	NHQ	1400-200-00		Individual	2020-2021	Chartered Professional Accountants (CPA)	1,475	Corporate Membership Refund - CMA / per article 53 in the FI Collective Agreement, the Employer shall reimburse annual fees paid to one of the associations referred to in clause 53.02 for employees pursuing a formal study program to obtain a professional accounting designation (CPA, CA, CMA or CGA.)  CMA and CFE are considered assets for the profession of internal auditing and contribute to expertise in key subject matter.
IAEPD	NHQ	1400-100-00		Individual	2020-2021	Chartered Professional Accountants (CPA)	1,107	Corporate Membership Refund - CMA / per article 53 in the FI Collective Agreement, the Employer shall reimburse annual fees paid to one of the associations referred to in clause 53.02 for employees pursuing a formal study program to obtain a professional accounting designation (CPA, CA, CMA or CGA.)  CMA and CFE are considered assets for the profession of internal auditing and contribute to expertise in key subject matter.

